

Ofsted  
Outstanding  
2010|2011



APM Project  
Manager  
(PMQ)  
Level 4

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OXFORD  
COLLEGE OF LEADERSHIP & MANAGEMENT

 **FAREPORT**  
SKILLS FOR THE FUTURE

# Associate Project Manager

**Level:** 4

**Duration:** 14 -16 Months

## Entry Requirements:

- Candidates should be working within a Project Management related role and directly manage projects within their job role.
- The entry requirement for this apprenticeship will be decided by each employer but may typically be five GCSEs at Grade C or higher.

## Overview:

The APM Project Management apprenticeship is ideal for individuals who are new to Project Management or are experienced leaders who would like to improve their knowledge, skills and behaviours. It is an excellent opportunity to further develop Project Management skills and learn new techniques that can be implemented into their workplace. If you're looking to stretch your development this bespoke programme is for you.

## Qualification Awarded:

- Associate Project Management Standard Level 4
- APM Project Management Qualification (PMQ)
- Functional Skills English Level 2
- Functional Skills Maths Level 2

## Key Topics:

- Project Governance
- Project Communication
- Project Leadership
- Budgeting and Cost Control
- Schedule Management
- And much more...

## Assessment Methods:

A variety of assessment methods will be used to demonstrate knowledge and competence:

- Workbooks
- Assignments
- Product evidence
- Reflective accounts
- Discussions
- Witness testimony
- Observation
- Critical Incident Review

The PMQ is a mandatory element of the overall apprenticeship and must be passed prior to EPA

**\*Where learners wish to buy additional textbooks, these are not normally included in the cost of the apprenticeship.**

## End Point Assessment

End point assessment or "EPA" has been created to assess the knowledge, skills and behaviours gained throughout the qualification. EPA is conducted by an external independent body chosen by the employer. EPA offers the chance to showcase your skills and be awarded a grade that reflects your performance. EPA will consist of the below activities:

- Presentation supported by a portfolio of evidence
- Professional Discussion supported by a portfolio of evidence

As part of your PMQ you will also be required to sit a 3-hour written exam