



Ofsted

Good
Provider

People
Professional

Level 5



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Apprenticeships



FAREPORT
SKILLS FOR THE FUTURE

People Professional

Level: 5

Duration: 18 months (dependant on experience or if the apprentice has previously completed the Level 3 apprenticeship)

Entry Requirements:

- Candidates should be working in a small to large organisation as part of the HR function in roles such as HR Manager, Consultant or Business Partner using their expertise to provide and lead the delivery of HR solutions to business challenges, together with offering tailored advice to mid-level to senior managers in the business.
- At the start of the apprenticeship, it is expected that you will be working at a level equivalent to A-C or Grade 4 GCSE Maths and English or Functional Skills at Level 2.
- All candidates will be required to complete an eligibility interview ahead of enrolment.
- CIPD membership required to commence apprenticeship.

Overview:

This qualification is for those in a generalist or specialist HR role. Candidates will need to have a good grounding across the whole range of HR disciplines and people management responsibilities. They will often be required to make decisions and recommendations on what the business can or should do in a specific situation. They will be influencing managers to change their thinking as well as bringing best practice into the organisation.

Qualifications Awarded:

- People Professional Standard Level 5
- CIPD Level 5 Associate Diploma in People Management
- Functional Skills English Level 2
- Functional Skills Maths Level 2
- Upon completion apprentices can apply for Associate CIPD Membership



Key Topics:

- HR Technical Expertise
- HR Function
- Business Understanding
- Building HR Capability
- An optional topic dependant on your job role: Core HR, Resourcing, Total Reward, Organisation Development or HR Operations

Assessment Methods:

A variety of assessment methods will be used to demonstrate knowledge and competence:

- Workbooks
- Assignments/Projects
- Product Evidence
- Reflective Account/Witness Testimony
- Professional Discussion
- Observation

End Point Assessment

End point assessment or “EPA” has been created to assess the knowledge, skills and behaviours gained throughout the qualification. EPA is conducted by an external independent body chosen by the employer. EPA offers the chance to showcase your skills and be awarded a grade that reflects your performance. EPA will consist of the below activities:

- Presentation & questioning
- Professional Discussion underpinned by Portfolio of Evidence
- Assignment